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**Curriculum Vitae for Grace Thomas**

Nationality-Tanzanian,

Sex: Female.

Date of Birth: 11/10/1989

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**PROFILE**

I have five years work experience in Gender and Development. My experience involves working

with Africa Lead II on Food Security Programme whereby, I designed and facilitated capacity

building on gender based agricultural transformation. This was done to Local Government

Authorities in Iringa, Morogoro, Mbeya, Arusha, and Zanzibar, specifically Community

Development Officers, District Agricultural Officers , District Nutrition Officers, and District

Planning Officers. The focus was to ensure inclusion of youth and women concerns in

agricultural structures and policies. I also worked with World Vision International in Tanzania to

design and facilitate trainings on right based approach for ensuring appropriate nutrition for

children under the age of five years and pregnant women. The trainings involved women in

Tegeta, Boko, and Bunju- Dar-es-Salaam.

I am also experienced in research work whereby, I conducted a mid-term evaluation for Africa

Lead II with key training beneficiaries in the Ministry of Agriculture Livestock and Fisheries,

Local Government Authorities, and NGOs. My key responsibilities involved designing the

evaluation study, conducting face to face interview, organizing and conducting focus group

discussions, designing and translating questionnaires from English to Swahili Language, voice

recording and note taking, then writing a report. I also participated in “Scoping and baseline

study on Descent Work for Women in Global Horticultural Export Products Chains in

Tanzania”. My tasks involved designing questionnaires in Swahili and translating them to

English Language, conducting face to face interviews with key respondents and organizing focus

group discussions, voice recording and note taking and report writing.

I have been attending stakeholder’s quarterly coordination meeting to explore opportunities for

youth within the agricultural products value chain under the “Youth Prosper Project”. The main

activities involve discussing the importance of youth involvement in agricultural products value

1chains, identification of the available opportunities and challenges. We finally developed

strategies for youths to tape the opportunities and proposed the ways for them to overcome the

challenges. I have also worked with House of Peace organization particularly, translation of

donor reports, training manuals, articles and interviews from Swahili to English Language and

English to Swahili Language. The translation was done for key stake holders, women and

children survivors of gender based violence.

**1. Education**

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| **Name of School/Institute** | **Duration** | **Award** |
| University of Zimbabwe, Harare  Tumaini University Iringa - Tanzania | January 2015- April 2016  October 2009-October 2012 | Masters in Women's Law  Bachelor Degree in Laws |
| Green Acres International School, Dar-Es-Salaam- Tanzania | January 2003-October 2006 | Certificate of Secondary Education (CSE) |
| Loleza High School | April 2007-April 2009 | Advanced Certificate of Secondary Education (ACSE |

**2. NON-DEGREE TRAINING:**

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| --- | --- | --- | --- | --- |
| **Nos.** | **Name of Training** | **Duration** | **Provided by** | **Location** |
| 1. | Training of Trainers Programme on facilitation skills | 1Week | Africa Lead II | Dar-es-Salaam, Tanzania |
| 2. | Training of Trainers Programme on Constitutional Review Process | 1Week | The Legal and Human Rights Center | Dar-Es-Salaam, Tanzania |
| 3 | Advanced Cascade Training of Trainers Programme on Course Design, Mentoring, and Coaching | 1Week | Africa Lead II | Arusha-Tanzania |
| 5. | Training on Microcomputer Applications covering Microsoft Word, Microsoft Excel, Microsoft Access, Power point presentations Internet and Email | 1MONTH | University of Dar - Es salaam  Computing Centre | Dar-Es-Salaam, Tanzani |

**3. Previous Professional Experience and Assignments involved**

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| --- | --- | --- |
| **Duration** | **Organization and contact person** | **Job Description** |
| August-October 2010 | World Vision International-Tanzania.  Ms. Debora Gervas  Niyeha  Program Development Division  P.O. Box 6399, Dar es Salaam  Tel: + 255 222 775224  M: +255 754 467863 or +255 655 467863  E: [debora\_niyeha@wvi.org](mailto:debora_niyeha@wvi.org) or [dniyeha@yahoo.com](mailto:dniyeha@yahoo.com) | Conducted training on Nutrition to children under the age of five years, a strategy to control maternal and infant mortality. The target group involved village health workers from Tegeta, Boko, and Bunju in Dar-es-salaam-Tanzania. |
| July-October 2011 | House of Peace Organization , Perusi Makame , Mobile +255(0)754266172 | Conducted meetings, seminars, and youth camps to sensitize on life skills and youth friendly services, sexual and gender based violence related issues.  Assisted in translation from Swahili to English Language and English to Swahili Language. The translation was done to the donor reports , training manuals, articles and interviews between key stake holders and women and children victims of gender based violence.  Provided legal assistance and advice to women and children victims of gender based violence. For stance abandoned pregnant women, FGM victims, and street children and linked them to community based rehabilitation centers such as schools, hospital care**,** food and accommodation rehabilitation centers.  Organized and facilitated stake holder's quarterly meetings, shared progress and challenges and advocated for the formation of bi-laws to respond to harmful cultural and traditional practices that mostly affected women |
| June 2013-August 2013 | Legal and Human Rights Center. Advocate Anna Henga. Director of Advocacy and Reforms.  Mobile +255(0)765-471-006  Email:ahenga@humanrights.or.tz | Sensitizing and facilitating communities to take part in the process of review of Tanzania Constitution. Facilitating Trainings on Human Rights issues. |
| August 2013-January 2015 | National Identification Authority. Mr. Francis Saliboko. Information Technology Department  Mobile: +255(0)754-397-758 | Collecting and analyzing information in view of citizenship and migration laws.  Receiving objection and interviewing applicants on behalf of the management. Encouraged and facilitated debate and information-sharing among internal and external partners for stance I was a member of objection committee responsible with collection of objections from local people concerning citizenship status of the peer NIC applicants |
| –June 2015 | Southern and Eastern Africa Regional Center for Women’s Law (SEARCWL) . Dr Rosalie Katsande, Email [kumbirai2002@yahoo.com](mailto:kumbirai2002@yahoo.com) | Assisted in Data collection on the study: Housing and land settlement for women in Rimuka and Ngezi. |
| –July 2016 | Hivos  Dr Patricia Mwesiga Lyatuu. Email [mwesiga.patricia@gmail.com](mailto:mwesiga.patricia@gmail.com)  Mobile +255(0)754-397-758 | Assisted in Data Collection (Scoping and baseline study on Descent Work for Women in Global Horticultural Export Products Chains in Tanzania) |

**4 Language Skills**

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| --- | --- | --- | --- |
| **Language** | **Speaking** | **Reading** | **Writing** |
| English | 1 | 2 | 1 |
| Swahili | 1 | 1 | 1 |

**5. Membership of Professional Bodies**

1. Champions for Change (C4C) -Africa Lead
2. Tumaini Law Society

**5. Consultancy Practical Skills**

* Research Proposal and Report Writing
* Organizing and Conducting Research
* Course Design, Mentoring and Coaching
* Conversant with data collection, analysis and report writing
* Translation
* Advocacy for Human Rights Issues
* Trainer on Human Rights and Gender issues
* Capacity Building

**REFERENCES**

**1. Godwin C. Mende**

Learning Programme Manager, Tanzania

Africa Lead II

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**2. Mr. Francis Saliboko**

National Identification Authority

Information Technology Department

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**3. Ms. Vivian Immanuel Nankurlu**

Tumaini University, Iringa Campus

Lecturer; Counseling Department

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Cell +255 755642540 & +255 714562439.

**DECLARATION**

I certify that the information given above is true.

Yours Sincerely,



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Grace Thomas